



Lions Club of Bearspaw Hall Rental Contract

25240 Nagway Road, Calgary, AB T3R 1A1

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* Name (main contact): Company: * Address: * City / Prov: E-mail (preferable) / website:	* Phone: (403) _____ Cell: (403) _____ Fax: (403) _____ * Postal Code: _____
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* Purpose of the Function:	
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* Date(s) of Function:	* Start Date: (if multiple days) Every (if recurring): Week <input type="checkbox"/> / Month <input type="checkbox"/> On	End Date: Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun <input type="checkbox"/>
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* Serving Alcohol:	Yes: <input type="checkbox"/> No: <input type="checkbox"/> If Yes, License #: _____	If yes, To Public: Yes: <input type="checkbox"/> No: <input type="checkbox"/>
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* Kitchen:	Required: <input type="checkbox"/>	Not required: <input type="checkbox"/>
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Payment:	Rental (One time): \$ _____	Cheque #: _____	Rental (recurring - predated cheques, 1 per month): \$ / day _____ or see separate schedule.
	Damage Deposit: \$ _____	Cheque #: _____	

Note: If serving /selling alcohol the tenant (above) must obtain, and abide by, a valid liquor license from the Alberta Liquor Control Board (ALCB), and, must purchase Party Alcohol Liability insurance (minimum \$2,000,000). The Lions Club of Bearspaw must be named as "Additional Named Insured" on the liability policy. Copies of the Liquor License and the PAL insurance must be forwarded to the Lions Club of Bearspaw seven days prior to the function being held.

If liquor is being served / sold to the public at the above function the tenant is required to provide a bartender who has passed an ALCB Bartender Training Course.

The tenant is not covered under the Lions Club of Bearspaw tenant insurance. If the tenant desires this coverage they must arrange for Tenant Legal Liability Insurance separately. The tenant is responsible for any and all damage incurred to the Bearspaw Lions Community Hall during this event.

I have read this rental contract, including the following page, and hereby agree to all of the conditions set out and, in particular, hereby covenant and agree that I am personally, jointly and severally responsible and obligated to pay all charges due the Club in accordance with the conditions together with the Tenant. I further acknowledge and agree that breach of any of the conditions may result in the termination of the right to use the premises at the discretion of the Club.

Tenants Signature:	Date:
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GENERAL CONDITIONS

For your information only, the Liquor Permit must be obtained first, in order to include Permit number with purchase of Host Liquor Liability Insurance (Liquor Permit Number must appear on Insurance Policy to be valid). The Liquor Permit can only be purchased on weekdays at least seven days before the event.

1.1 It is the Tenant's responsibility to have supervision and security mechanisms in place from the beginning to the end of the event in order to: maintain control of the Function; restrict uninvited persons to the premises and to be responsible for any incidents arising involving Liquor or any other condition which could lead to a possible Liability. Note: The stairwell and basement area are strictly out of bounds and Tenant must ensure that entry to this area is restricted.

1.2 Liquor, Beer or Wine purchased under the above ALCB Permit number shall be the only liquor served and consumed within the building premises. Homemade alcoholic beverages are not allowed. Any Bears paw Lions Club Member has the authority to inspect the progress of this Function, and may terminate the said Contract at any time for any Liquor violations, fire code violations or any unlawful activities taking place on Club property.

1.3 Kitchen Use- if the Tenant has requested and paid for 'full hall use', the kitchen will be cleaned and professionally sanitized at the expense of the Hall, ready for the Tenant's use. If the Tenant has rented the 'hall only, kitchen locked' and later requests to enter the kitchen, the Tenant will be charged the full cost of cleaning and sanitizing the kitchen.

1.4 If you are serving food, ensure your Party Alcohol Liability (PAL) policy addresses food coverage.

1.5 Tenant must abide by the capacity limit for the Hall of 120 persons

1.6 This Rental Application may not be considered for acceptance by the Club unless received by the Club at least two weeks prior to the proposed Function date. Rental fee and damage deposits will be returned if cancellation by the Tenant is made in writing prior to fourteen days of the rental date.

1.7 Upon notification to the Tenant at the address stated above, the Club reserves the right to cancel this agreement prior to the date of the Function if it has been determined that the hall is being used for an illegal purpose. Rental fee and deposits paid shall be returned and the Club shall not be liable for any loss or damage.

1.8 The Club shall not be liable for any damage to or loss of personal property brought onto the premises by the Tenant, his agents, guests or Members who attend the Function.

1.9 The Tenant shall return all areas of the property and premises (including the kitchen) back to the general conditions of cleanliness and repair in which it was found. Please refrain from smoking within the building and using confetti etc. All refuse must be placed in garbage bags (provided) and placed outside on the front entrance way or in the galvanized metal garbage container. Table tops to be cleaned, tables and chairs to be returned to designated areas as found or as directed by the Club. If dish sanitizer is used, please follow directions as posted. Kitchen counter tops and sinks must be left clean. Floors to be left clean of debris, and if liquid spillage has occurred, use the **kitchen bucket/kitchen mop** only to clean – use no soap.

1.10 The Tenant agrees to protect, defend, indemnify and save the Club harmless from all claims, actions and proceedings including any costs and expenses incurred by the Club, thereby for any loss, damage or injury, including death, to any person or persons and to property, arising in connection with the Function as a result of any act or omission of the Tenant or their members, officers, employees, agents, contractors, invitees, guests or any person who attends the Function.

1.11 All costs incurred to repair any damages to the premises incurred as a result of any act or omission by the Tenant or his members, officers, employees, agents, contractors, invitees, guests or any person who attends the Function shall be determined by the Hall Manager in its sole discretion and deducted from the damage deposit. Any costs higher than the damage deposit will be payable by the Tenant upon demand.